

# COMPUTE TO WORK

**FREE**

**Are you a jobseeker in the  
Transport & Logistics  
industry and interested in  
gaining foundation IT  
skills to further your  
career?**



Supported by

**Skills for All**



**Government of  
South Australia**

**Northern Futures**

**Phone: 1800 619 933**

**Salisbury Office**

1B Gawler Street

Salisbury North SA 5108

[www.northernfutures.org.au](http://www.northernfutures.org.au)

**Elizabeth Office**

Suite 3, Elizabeth House

Oxenham Drive, Elizabeth

Shopping Centre

Elizabeth SA 5112

**This digital pathway to employment project will provide job seekers in the Transport & Logistics industry with;**

- ❖ **The opportunity to complete a Certificate II in Information Technology. This course is a nationally accredited qualification and is delivered in an online format through Business Success Group.**
- ❖ **Participants will learn to produce basic documentation and use application software packages, computer operating systems and hardware. The course also covers customer service delivery and monitoring and environmentally sustainable work practices.**
- ❖ **Prior learning recognition for previous training in using industry specific technology, compliance attainment and reporting and WHS training e.g. fatigue management, etc.**
- ❖ **Access to computer resources and additional assistance is provided at the Northern Futures Elizabeth and Salisbury offices.**
- ❖ **One on one professional career guidance delivered by Northern Future's Career and Workforce Development Centre.**
- ❖ **Workshops delivered by Northern Futures which cover;**
  - **Career planning**
  - **Self marketing**
  - **Online job search**
  - **Communication strategies**
  - **Australian Workplace Culture**
  - **Interview techniques**

**The first program intake will occur on the 15<sup>th</sup> of August 2013  
To register interest please call Northern Futures on 1800 619 933  
Or email [reception@northernfutures.org.au](mailto:reception@northernfutures.org.au)**